

St Vincent's Primary School
East Kilbride
Parent Council
Minutes of Meeting held on Tuesday 30th January 2018

Members of Council

- Olive Thomas (Chairperson)
- Celeste Dickson (Vice Chair)
- Clare Simpson (Mins Secretary)
- Peter Staunton (Treasurer)
- Gerard Gordon (Church rep)
- Eileen Tompkins (HT)
- Danielle Timmons (DHT)
- Parent members – Sharon Hamilton, Michael Feeney, Lisa Miller, Carol Cruikshanks, Bonnie Salinas, Jacqueline Burke, Suzanne Cullen, David Kelly

Attendees

- Olive Thomas (Chairperson)
- Gerry Gordon (Church rep)
- Eileen Tompkins (HT)
- Danielle Timmons (DHT)
- Parent members – Sharon Hamilton, Lisa Miller, Carol Cruikshanks, Bonnie Salinas

Apologies – Celeste Dickson (Vice Chair), Peter Staunton (Treasurer), Clare Simpson (Mins Secretary), Councillor Archie Buchanan, Pamela Duff (parent), Jacqueline Burke (parent), Suzanne Cullen (parent), David Kelly (parent)

1. **Opening prayer and welcome** – Agenda was issued and reflected in the minutes. Chair opened the meeting and welcomed all in attendance. Meeting continued with prayer from Church rep.
2. **Apologies** – read out by the Chair (names noted above)
3. **Approval of minutes of AGM dated 3rd October 2017** – Minutes were taken as read and approved.
4. **Resignation of newly elected treasurer/appointing of new treasurer** – the Chair informed the council that Peter Staunton had resigned as Treasurer. Michael Feeney (parent) volunteered for the position, and this was seconded by Sharon Hamilton. It was also discussed the need for an assistant treasurer. Sharon Hamilton volunteered for the position, and this was seconded by Olive Thomas.
5. **Headteacher report** -
 - **Staffing and enrolment update** – there are 37 P7 pupils leaving this year, with a planned intake of 36 P1 pupils and 5 placing requests. It is hopeful that the school will sustain 12 classes for 2018. There are currently 2 NQTs this year. Interviews are being held soon for permanent positions within the school. Mrs Angell and Mrs Duke continue in their support roles within the school, also covering Mrs Kelly's duties and Miss Meechan's NQT day.

- **Empowering schools** – Government consultation re onus on Headteacher having power to make decisions within schools, while also involving pupils in the decision making.
 - **Publication of Inspection report** – not published yet, but general feedback had been positive all round. HT praised staff for working extremely hard before and during the inspection. Danielle was thanked for her hard work, support and commitment. Pupils had also participated in speaking to HMI; the school received positive feedback from Inspectors on this.
 - **School Improvement Plan** – resources will be bought with currently available funding. School working together with Strathclyde University to teach science and help improve literacy. P6 & 7 pupils will visit there.
 - **Pupil Equity Funding** – see report. The following is a brief summary: £47,000 was allocated to St Vincent's primary by the Government, based on the number of children within the school who are entitled to free meals. The purpose is to raise attainment. This money will be available for the next few years, and will be spent in consultation with parents, children and the Parent Council.
6. **Fundraising update** – current funds are approximately £5000. Had various successful fundraising events, e.g Halloween disco and Christmas Fayre. Fun night discos planned for 15th February and 26th April. Discussed possibility of Summer Fayre/BBQ, suggested date 16th June.
- Action: Fund Raising Committee**
7. **Funding for dance uniforms** – Claire Forsyth asked if funding available for dance uniforms/outfits for dance showcase; discussed and agreed fundraising committee will give £120 (£10 per child)
- Action: Fund Raising Committee**
8. **Any other business** –
- Father Ivan's 25th anniversary - discussed celebrating it with a mass, followed by tea back at school and presentation.
 - Car park issues – an ongoing problem with parents parking in school car park in non-parking spaces, as well as stopping in the turning circle to drop off children. This is a danger to children and other drivers. HT will put another notice in school newsletter regarding this.
 - Diminishing numbers at parent council meeting – discussed possibility of one parent representative from each class. HT will put suggestion in school newsletter.
9. **Date of next meeting** – Thursday 22nd March 2018.

Meeting closed with prayer from Church rep.