St Vincent’s Primary School

East Kilbride

Parent Council

**Minutes of Annual General Meeting held on Tuesday 1st October 2019**

1. **Attendees**

Eileen Tompkins Head Teacher

Danielle Timmons Depute Head

Yvonne Boyle Principal Teacher

James McArthur Chairperson

Olive Thomas Vice Chair

Sana Hasan Treasurer

Gerry Gordon Church Representative

Danielle Kirk Secretary (shared)

Lisa Miller Secretary (shared)

Michael Feeney parent member

Natasha MacArthur parent member

David Kelly parent member

Jennifer Bingham parent member

Janine Granger parent member

Sarah Knox parent member

Apologies

Donna parent member

Suzanne Cullen parent member

Sheryl Nicolson parent member

Bonnie Salinas parent member

Julia parent member

Jacqueline Burke parent member

Clare Simpson parent member

1. **Opening Prayer and Welcome**

Chair person welcomed everyone and was encouraged by another positive turnout. Meeting was opened with a prayer by Church Representative, Gerry Gordon.

1. **Head Teacher’s Quality and Standards Report**

Mrs Tompkins issued copies of the Quality and Standards Report.

The current school role is 346 pupils.

The school has made good use of the £64 000 PEF in aiming to close the attainment gap.

There has been an ‘impressive use of money to show impact.’

Strathclyde University

Hidden Giants

Play base learning in the infants.

All of which have received positive responses from all involved.

Yvonne Boyle shared what the school have been doing in order to promote and improve the reading culture within the school.

Literacy standards are improving and both PTs are focusing on particular pupils in aiming to close the gap.

Scotland Reads continues to be a success and a new reading completion is to be launched soon.

Mrs Tompkins spoke about widening the opportunity for parents to be more involved.

* The Retro Play experience very successful.
* James McArthur mentioned that children mixing and playing together is far more important than football and that exercise and sport shouldn’t just be about football.
* £100 per class to fill the playground games boxes. Is this something that the Parent Council can provide?

Maths Week

* Raising a higher profile of maths within the school

Continue to link with parish and wider community

Keeping things affordable, the average cost of a school day.

Maintaining good transition arrangements.

Overall, Mrs Tompkins has score the school ‘good’ in line with the government’s indicators and keeping in mind the increasing demand with the inclusion agenda.

1. **Chairperson’s Report**

The detailed report, which reflects Olive’s hard work and commitment to the role is attached. Olive stated that it is her intention to resign as chairperson after 2 years in the role.

Olive stated that last year’s Christmas Fair was the most successful, due to the fact it was in house and no outside stalls, therefore all money raised stayed within the school.

Olive informed the meeting that Sana and Eileen are sharing the role of Treasurer.

Confirmation and Communion celebrations have been successful and would like to continue providing them.

The school App cost £500 per year, and would like to encourage more parents to use it. Olive suggested that perhaps a text messaging service might be more beneficial and more cost effective.

P7 Hoodies cost £700. This was agreed that this is a huge expense and could be spent in a better way. However, it was acknowledged that the leavers should receive some thing. Suggestion made that P7 parents pay for own child’s hoodie and PC pay for children who cannot afford it. This is optional.

Previous minute secretary has resigned and Danielle and Lisa have now taken on the role.

P1 family event was a huge success.

Olive told the meeting that it is her intention to resign as chairperson.

Janine Granger expressed an interest in sharing the role with her husband.

1. **Treasurer’s Report**

The Treasurer’s report is attached. Sana Hasan has recently taken up this role. It was expressed that the biggest expense last year was the P7 Hoodies.

Sana told the meeting although there are funds at the moment, the outcome is less than the income.

Leavers Hoodies

School App

Parent Council donation for Father Ivan.

Bench for Mrs Angell. Church representative told the meeting that a parent forum should be used for the bench and perhaps should be done as a fundraiser. Depute Head clarified that the bench was always going to be a Friendship Bench for the school.

Suggestion was made again, as in the last meeting that perhaps there could be an award given at the end of the year to continue her legacy.

1. **Present Office Bearers stand down / resign**

Chairperson resigns.

1. **Temporary Chair:** Church Representative
2. **Election of Office Bearers**

Meeting was asked for office bearers nominations:

James McArthur is nominated and seconded to role as Chairperson.

Olive Thomas is nominated and seconded as Vice Chairperson.

Sana Hasan is nominated and seconded as role of Treasurer.

Danielle Kirk and Lisa Miller are nominated and seconded to Minute Secretary.

1. **New Chairperson continued meeting**

James McArthur is the new chairperson. He told the meeting that he is keen to get more dads involved in the parent council.

1. **Halloween Disco 1st November**
2. **Christmas Fair**

7th December

Need to organise someone to be Santa.

1. **AOB**

Suggestion from Sarah Knox that the parent council should all have certain roles so that it doesn’t fall on one person all the time. There was a positive response to this.

1. **Closing Remarks**

Head Teacher praised Olive for all her hard work as chairperson over the last two years.

Head Teacher also told the meeting that a focus for the coming year is encouraging more parents in a social setting.

1. **Date for next meeting**

27th November 2019

1. **Closing Prayer**

Church representative.